

Music Label™ 99

ON-LINE HELPFILE

Introduction

This is a brief online helpfile which will help you to get started with Music Label™ 99. Music Label™ 99 is designed to fit a professional DJ as well as a home-user cataloging a CD collection. To find out all the special functions you should read at least the crucial parts of this helpfile.

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Important ShareWare Information

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[Ordering by Credit Card](#)

NOTE!! WE DO NOT ACCEPT CHEQUES IN YOUR LOCAL CURRENCY!

When you register you will receive

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- Buy future Helpsoft products to a lower price.

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Helpsoft Guarantee

If you have ANY kind of problem with this program contact Helpsoft for a free upgrade to the current version.

Specialty Database

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Credit Card Orders

Our credit card transactions are handled by ARO Systems™ (former setSystems). They supply you with the following alternatives of credit card orders: WWW Online Credit Card Interface, PGP Encrypted E-Mail, E-Mail (not recommended), Toll-Free Telephone Ordering, Fax Ordering, Postal Ordering.

World Wide Web Online Credit Card Interface

Order your registered copy online through a secure order form at:

<https://www.setsystems.com/cgi-bin/buy-musiclabel99>

Other Ordering Methods

Information about other Credit Card ordering methods can be found at:

<https://www.setsystems.com/ordering.phtml>

ARO Systems, a division of Wintronix Inc.

Ordering Information

The registration fee for a registered copy is only US\$29 if you choose to receive your come through E-Mail. If you would like a upgrade disk through regular mail instead; the fee is US\$39. There is no difference between the two upgrades.

If you want to order by Credit Card, your only choice is to receive your copy through E-Mail.

If you would like to order by Credit Card use this link:

[Credit Card Orders](#)

If you want to order by mailing cash; use this link:

[Mail Orders](#)

NOTE! We do NOT accept cheques from any other country than Sweden.

Music Label™ 99 - Registration Form

When you have decided to become a registered user of Music Label™ please complete this form and send it to Helpsoft.

Name [_____]
Company [_____]

Address, City, Zip, State, Country etc

[_____]
[_____]
[_____]
[_____]

E-Mail [_____]

I received the ShareWare version from

[_____]

Single-User Registration (get your copy through e-mail)

Single user \$29.00 (200 SEK)

Single-User Registration (get your copy on 3,5" disk)

Single user \$39.00 (240 SEK)

Multi-User Registration (Site license)

Contact Helpsoft for more information.

Postage & Packing

P&P is included in the prices above!!

Number of licenses wanted [_____]

Amount enclosed [_____]

Suggestions and notes

If you have any suggestions about how to make Music Label™ better or if you have any questions (you will be rewarded for good suggestions) please take them own on a separate paper and include them with this form. I would appreciate that very much. You are also welcome to e-mail suggestions and comments to us at:

helpsoft@hotmail.com

Send completed form with payment to:

Helpsoft, c/o Johan Petersson, Bygatan 7, S-575 39 EKSJO, SWEDEN

NOTE! We do NOT accept cheques from any other country than Sweden.

Release Notes

5.0 News

- New architecture in Entry Editors
- Total interface redesign
- Multi-disc support
- Multi-field search
- CDDDB FastScan
- Purchase date-field on each entry and a complementary graph in the Statistics Manager
- Support for multiple CD-drives
- JPEG, WMF, EMF support
- Enhanced CD Controller
- and much, much more

Known Problems

- People behind firewalls may experience problems with accessing the CDDDB.

Reviews and Comments

On this page we will include reviews and comments that users and shareware reviewers have written about Music Label™.



- ZDNet (www.hotfiles.com)



- File Dudes (www.filedudes.com)



- MyDesktop Network (www.mydesktop.com)



- Free Zone (www.freezone.net)



- Rocket Download (www.rocketdownload.com)

editor's pick

- MyFolder (www.myfolder.net)

"Other programs pale in comparison to MUSIC LABEL 97!!!!!!!!!"

- S.Burrell, USA

"Great Features, attractive and efficient. Very user friendly. Exceptional Support"
- J. Blucher, USA

"Your program is great. I've searched very much until i find a program like yours. SUPER!"
- V.Hemmert, Germany

CDDB Information

If you want to use the CDDB to collect data about your CD's, you will need to do some setup before you start.

First of all you need to go to the options screen and specify a user name, domain and a CDDB site to connect to. Note that you can't use spaces in any of those fields.

[More info about the Options](#)

You also need to go to the CDDB Associations screen and select which of your music styles applies to which CDDB category. If you do not do this the import will not be correct.

[More info about CDDB Associations](#)

When you have done the things above you are ready to go to the Entry Editor and use the CDDB. To start the download follow these steps:

- 1 Put the desired CD in your CD-drive
- 2 Select the current media in the dropdown-box next to the CDDB-button.
- 3 Click on the CDDB-button. If it isn't enabled; click on the 'New Entry'-button first.

Inexact Matches

If the CDDB can't find an exact match for your CD it might bring on or many inexact matches. They will be displayed in a separate window where you can check if your CD is among them or not. If you find it in the list select it and click the OK-button. If the desired CD isn't among the inexact matches click on the 'No Match'-button and you will need to type all data in manually.

CDDB FastScan

A new utility in Music Label 99 which lets you scan multiple CDs without pressing any buttons!

[More info on CDDB FastScan](#)

CDDB Credits

Ti Kan, author of xmcd and creator of the CDDB concept and maintainer of the CDDB sites.

Steve Scherf, author of the CDDB server software and co-designer of the remote CDDB interfaces.

I would personally send a big 'Thank you' to Steve Scherf for all the help! /Johan

Options

This is a very important function. This is where you setup your specific needs. Let me go thru the sections one by one:

Tracks Options

You can customize your database and it's size by modifying this section.

- * If you check the 'Enable DeeJay functions' you will be able to edit length, bpm, mix type, etc for each track.
- * If you check the 'Enable Lyrics editing' you will be able to add lyric samples to each track.
- * If you check the 'Enable MultiMedia functions' you will be able to save audio samples and video clips with each tune!!

Note! For each checked feature the database will require more disk space.

AutoComplete

This is a very cool and time saving feature. The AutoComplete feature searches the tables for an artist beginning with the letters you have entered in the 'Artist' field. And if it finds something it will be displayed in the 'Artist' field. If it returns wrong artist, just keep writing and the right one will appear if previous data is saved with the specific artist. AutoComplete is also featured in the 'Record Label' field and a modified version is featured in the 'Track Title' field.

If you do NOT register tracks with each entry you should only select:

AutoComplete for all Collections

...but if you do register tracks with each entry you should select both the AutoComplete features.

If you computer are very slow you can try to unselect both the features or at least the extensions.

AutoComplete is case sensitive so you should use AutoFormat to be sure that data will be found.

AutoFormat

This function (when checked) automatically formats your entered data, when you make a new entry.

Currency

You are supposed to type the name of your local currency into the 'Currency' field (e.g. USD or \$ or £ or SEK etc).

Security (Password Protection)

If you don't want anyone else to have access to Music Label™ 99 you can set a password to use at startup, to prevent others from accessing Music Label™. When unchecked or empty, there will be no password prompt at startup.

Favourite Browser

Specify the path to your favourite browser here. It will be used for all internet related actions. Since the built-in browser has been removed you must specify a browser here or internet sessions won't work.

CDDB

The CDDB page contains all the CDDB options. In order to use the CDDB correctly, you need to supply a user name (John) and domain (test.com). The CDDB site textbox is used to change the CDDB site to connect to. Type the URL to the site in this box (without "http://" and the end "/" (cddb.cddb.com)).

NOTE! Do NOT use spaces in any of the CDDB fields!

If you are behind a proxy you need to apply your proxy information before you can use the CDDB.

CDDB Associations

The CDDB database uses different music styles (categories) than Music Label. This is why you will need to specify which of the music styles in your Music Label database that matches which category in the CDDB.

CDDB FastScan

This is a utility that lets you scan several CDs without having to push any buttons. All you have to do is to insert the first CD then wait for it to be ejected and insert the next one, and so on.

It is also possible to fill in default fields which will be saved with the scanned CDs. Among the default fields you can choose to save the Entry to the main- or the classical collection.

[More info on the CDDB](#)

Music Label 99 as your default CD-player

It is really easy to make the standalone CD Controller (SACD) of Music Label 99 start automatically when an audio CD is inserted into your CD-drive.

All you have to do is to change one parameter in the registry. Follow these steps to complete the procedure:

- 1 Start the Registry Editor (REGEDIT.EXE)
- 2 Choose Find from the Edit-menu and type 'cdplayer' into the searchbox.
- 3 If the search goes OK change entry from 'cdplayer.exe /play %1' (or whatever it reads) to: c:\program files\helpsoft\music label 99\cdctrl.exe (or whatever the path is to your ML99 copy).
- 4 Done!

If the search returns no match you have probably installed another cd-player already. You must then proceed to the following place in the registry:

HKEY_CLASSES_ROOT\AudioCD\shell\play\command

When you get there go to step 3 above.

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<http://freeweb.digiweb.com/music/musiclabel>

Getting Started

Step 1: Setup Music Label™

The first thing you should do is to select 'Options' from the Tools-menu. Ensure that both the 'AutoComplete' features are checked if you have a normal or fast computer, or unselect the extensions if you have a slower computer. Also ensure that 'AutoFormat' is checked. The next thing you must do is to type the name of your local currency in the 'Currency' field.

If you are a DJ check the 'Enable DeeJay functions'. If you want to be able to save lyrics with your track; check 'Enable Lyrics editing'. Finally if you want to be able to save audio and video with your tracks; check 'Enable MultiMedia functions'.

Save the new setup by clicking OK.

[More help on Options](#)

Step 2: Check Media and Music Styles

Before you start adding entries to your database you should check that you are satisfied with the existing medias and music styles. Do this by choosing 'Media' and 'Music Styles' from the Edit menu. Add media and music styles after your own needs.

[Adding Media](#)

[Adding Music Styles](#)

Step 3: Add your first Entry to the database

Select 'New Entry' from the File menu (or toolbar). Fill in the fields and click 'Save'. Now press the 'Add Tracks' button and add the tracks for the current entry. When you are finished adding tunes press the Close-button. The tracks you have added are now visible in the Tracks list. Click 'Save and New' to add another record or 'Save and Close' to stop adding records. Note that you at least need to fill in the fields marked with a red mark (*).

[More help on Making Entries](#)

Step 4: Editing an Entry

Double click on the desired entry in the View Manager.

When you have found the Entry you can edit it (if you want to) or delete it. If you choose to edit it; don't forget to save when you are finished editing.

Edit Media

Adding, editing and removing media is a very simple thing to do. Just follow these steps:

- **ADD:** To add a new media to the database all you have to do is to type the name of the media in the 'Media Name' field and then click the 'Add' button and the new media will appear in the list to the right.
- **REMOVE:** If you want to remove a media; just select it in the 'Available Media' list and click 'Remove'. Then it's done. Simple? Yes!
- **EDIT:** To edit a media; just select the media you want to edit and then remove it. The media will then appear in the 'Media Name' field. Now edit the media and then add it again.

Note! You can not edit or remove a media used by an entry.

Edit Music Styles

Adding, editing and removing music styles is a very simple thing to do. Just follow these steps:

- **ADD:** To add a music style to the database all you have to do is to type the name of the music style in the 'Music Style' field and then click the 'Add' button and the new music style will appear in the list to the right.
- **REMOVE:** If you want to remove a music style; just select it in the 'Available Music Styles' list and click 'Remove'. Then it's done. Simple? Yes!
- **EDIT:** To edit a music style; just select the music style you want to edit and then remove it. The music style will then appear in the 'Music Style' field. Now edit the music style and then add it again.

Note! You can not edit or remove a music style used by an entry.

Entry Editor

This is where you make your new additions to the database. To add a new entry just fill in the fields (the ones marked with a red * are required) and click the 'Save' button. To add tracks click the Add Tracks-button or choose Add Tracks from the Edit-menu.

[Addind, Editing and Removing Tracks](#)

If you want to edit an entry just type in the catalog number or artist or something else and click 'Find'. Then edit the data and click 'Update' when you are finished.

For example if you write 're' in the title-field all entries containing 're' in the title-field will be found ('Dreams' and 'Green Days' and so on).

If you want to delete an entry just Find it (like above) and then click 'Delete'.

If you would like to use AutoCounter click the button next to the 'Catalog Nbr' field, to turn it on. Clicking it another time turns AutoCounter off. The AutoCounter is great to have if you don't catalog the unique nbr on each CD, because it provides you with the first available (unique) number from your collection.

To start a new entry; click on the 'New Entry'-button, former known as 'Clear Fields'.

Multi-disc records

You can catalog multi-disc records by using the Disc Administration-button in the Tracks header. It will bring up a menu where you can add discs, remove discs and navigate between the discs.

The multi-disc feature can also be used to catalog two sides of a tape etc.

CDDB Queries

By clicking on the CDDB query button, you can (if you are connected to the internet) query the CDDB (an internet cd database with hundreds of thousands of entries).

[More information on the CDDB](#)

Field Explanations

Title - The title of the album or single.

Artist - The name of the artist (if you check various artists, you wont be able to edit the name of the artists until you add the tracks).

Media - The media of the current entry (for examle CD-Album or Vinyl Single).

Catalog Number - This field can be used for a delta number or the pressing number but should be used for the number used by the record label to identify this album.

Music Style - The Style of music featured on this album (for example Rock or Jazz)

Realse Year - The year the current album was released in your country.

Comment - Can be used for anything (for example you can state that a Compact Disc is imported

and stuff like that).

Price - The amount of money you spent on this album.

Location - The location where the album is stored.

Status - Use this field after your own needs.

Value - The real value of the album.

Condition - The condition of the album and it's cover.

Imported From - If the album is imported from another country use this field.

Album Cover - A scanned BMP/JPEG/WMF/EMF-file of the album cover.

Printing an Entry

You can easily print a single entry by "finding" it in the Entry Editor and then clicking the Print-button in the toolbar. When the Print-window is shown click the Print-button.

You can also load the Print-window without starting the Entry Editor first. But then you will have to select to print a single entry and then type the catalog number in yourself.

Track Editor

To add a track just the current entry must be saved. If that is so just click the 'Add Tracks' button and fill in the fields followed by a click on the 'Save' button. When the 'Save' button is clicked the fields will automatically be cleared and ready for the next track.

To edit a track, just select it from the 'Tracks' list and click at the 'Edit Track' button. Then edit the fields you are supposed to edit followed by a click on the 'Update'-button.

To remove a track just select it from the 'Tracks' list and then click at the 'Remove Track' button.

The current track number is always shown in the titlebar of the Track Editor. It is also shown together with the previous track in the statusbar. This is very useful if you get lost while adding tracks. Note that you can also move the Track Editor to the side to view the Track window of the Entry Editor to see what tracks you have entered up until now.

By clicking the right button in the 'Mix' field a popup-menu will be displayed with a list of common words. To speed up the data entry learn the CTRL combinations of this menu. For example press CTRL-E followed by CTRL-M to make the 'Mix' field read: "Extended Mix".

Field Explanations

Artist - Name of the Artist that performs the track (can only be edited if it is a Various Artists entry).

Featuring - If any other artist is singing or playing on the track. For classical tracks the name of the conductor or orchestra.

Track Title - The name of the track.

Mix Name - Now days almost every track is remixed; type the mix name in this field.

Writer(s) - The person(s) who wrote this track.

Producer(s) - The person(s) who produced this track.

Rating - How good you think this track is.

Length - The total length of the track.

Intro - Length of the intro where the track can be mixed in.

Outro - The length of outro where another track can be mixed in.

BPM - Beats per minute (tempo).

Mix Type - Which type of mix you use to mix this track with.

Popularity - How popular this tune is on the dancefloor or on the air.

Lyrics Sample - Part of the lyrics.

Audio File - Path to a sample of Audio for this track (.Wav).

Video File - Path to a sample of Video for this track (.AVI).

Main Functions

Choose a function to get more help on.

[View Manager](#)

[Statistics Manager](#)

[Loan Return](#)

[Schedule Manager](#)

[DJ Booking](#)

View Manager

This function enables you to list all the entries and tracks of your collection. You can easily filter the list or bring up a detailed information about one of the entries or artists by clicking the Filter/Search button.

[More information about Filtering views](#)

Use the dropdown-box above the list to change view. By choosing an item in one of the views and then double-clicking on it the Entry Editor will appear, and let you change or add information. Right-clicking on an entry in the View Manager brings up a list of all the things you can do with the current entry.

To make a new entry click on the New Entry-button or choose New Entry from the File-menu.

To bring up artist data saved with an artist; click the QuickPanel data-button which will be enabled when data is available. The QuickPanel www-button works the same, except you will be taken directly to the website.

By clicking the Refresh Tracks-button the tracklisting for the currently selected track will be displayed.

Lending a Record

By selecting the desired record and then choosing a name in the QuickPanel lending-section, followed by a click on the QuickPanel Lend-button, the loan is saved in the database.

When a person returns a record use the Loan Return function.

[More information about Lending](#)

QuickFilter

The QuickPanel has a section called QuickFilter. The QuickFilter let's you filter any view without bringing up the Filter-window. The QuickFilter only let's you filter by artist or title though, and only by the first character. But it is a great function for fast filtering.

To use it just choose Artist (or Composer) or Title and then click at a character. The view is now filtered and only shows the entries beginning with the selected character.

How to use Filter

When you only want to print, preview or list a specific part of your database you must use the filter. This can be done by clicking the 'Filter'-button in the Print-window.

Depending on which report you are about to print the filter will look slightly different. Also note that the lend-reports can not be filtered at all.

Now let's take a look on how to use the filter. The main character that you must learn to use is '%'. The '%' character always represents one or many characters.

If you type 'Michael%' in the artist field the filter will show 'Michael Jackson', 'Michael Monroe' and so on but it won't find 'Jackson, Michael'. To find 'Jackson, Michael' you will have to write '%Michael' instead. If you want to be sure that you find all 'Michael' entries write '%Michael%'.

A useful way to use the filter is to type (e.g.) 'CD%' into the media field. This will only show your CD's.

You can also use the '_'-character which represents any character. The difference from the '%'-character is that '_' only can represent one character while '%' represents one or many characters.

Multi-Field Filter

Multi-field filter is introduced in v5.0 and let's you search for a string in all of the fields in the database. If you type '%Michael%' into the multi-field filter you will get a list of all records where someone called Michael is the artist, producer or writer...etc..

This is a highly requested feature and we sincerely hope you like it.

View Manager's QuickFilter

The QuickPanel of the View Manager has a section called QuickFilter. The QuickFilter let's you filter any view without bringing up the Filter-window. The QuickFilter only let's you filter by artist or title though, and only by the first character. But it is a great function for fast filtering.

To use it just choose Artist (or Composer) or Title and then click at a character. The view is now filtered and only shows the entries beginning with the selected character.

Lending

When someone lends a record from your collection, you must use the View Manager to locate the record and then use the QuickPanel's lend-section.

[More information on the View Manager](#)

First of all make sure that the person is saved among your lend macros, otherwise you need to add him/her to the lend macros right away.

[Adding a person to the Lend Macros](#)

When the person is added to the macros you can proceed with the following. If the person is about to borrow a CD-Album, you can find the entry easier by using the filter. Then find the record in the list and select it. When you have located the album; select the person in the QuickPanel's lend section and click at the lend-button. Done...

When the person returns the record; use the Loan Return function. This function is easy to use, just select the person, select the record and click remove. Done...

Edit Lend Macro

Adding, editing and removing lend macros is a very simple thing to do. Just follow these steps:

- **ADD:** To add a new lend macro to the database all you have to do is to type the name of the person in the 'Name' field, the persons phone number in the 'Phone' field and if the person has got an e-mail adress type this in the 'E-Mail' field. Then click the 'Add' button and the new person(lend macro) will appear in the list to the right.
- **REMOVE:** If you want to remove a person(lend macro); just select him/her in the 'Available Persons' list and click 'Remove'. Then it's done. Simple? Yes!
- **EDIT:** To edit a Lend Macro; just select the person you want to edit and the remove it. The person will then appear in the fields to the left. Now edit the person and then add him/her again.

Note! You can not edit or remove a person who has currently borrowed a cd or other media from you.

Statistics Manager

The statistics manager screen gives you some vital information about your collection. You can not change any data on this screen. The statistics screen is for viewing only.

You can choose to view statistics from the Main Collection or from the Classical Collection. The Additional information at the bottom of the screen is based on both the collections.

Loan Return

When a person returns a CD (or what ever it is) you must use the Loan Return-function. By selecting the current person and then marking the CD in the one of the lists followed by a Remove-button click; the loan return is complete.

[More info on lending](#)

Schedule Manager

The Schedule Manager views a list of all your saved schedules and the currently selected schedule's track list. The schedule function is used to create playlists, mixtapes and own CDs etc.

[Schedule Editor](#)

Schedule Editor

Creating a schedule is a nice feature for DJs or for you who mix tapes or CD's for friends. When you have made a schedule you can print a cd-back, a cassette cover or playlists.

The first thing you have to do when creating a schedule is to enter the name in the 'Schedule Title' field. When you have done that you must choose the type of schedule you are creating from the 'Type' list. If you want to you can also type a copyright notice into the 'Copyright Notice' field and your name into the 'Mixed By' field.

Click 'Save' to store the schedule.

Note that you must save the schedule before you can start adding tracks to it. When you have saved the schedule and want to add tracks to it just select it from the list of schedules.

Now you are ready to start adding tracks to your schedule. So start by pressing the 'Tracks' tab. Now you can manually enter the tracks in the Schedule grid or add tracks from your collection.

There is also a possibility to add tracks manually. You can do this by placing the cursor at the last row of the schedule. Now press the 'down arrow'-key at your keyboard. A new row will appear in the schedule. Now type the data into the fields and then exit the field with the 'up arrow'-key (or the 'down arrow' key if you wish to make another manual add.

DJ Booking

The DeeJay booking feature is very useful to DJ's (as you probably already have figured out). It takes care of all your gigs; when to play where and what you get paid for each gig. You can also type other valuable information into the comments field.

The main Page contains a list of all bookings with a '>' mark that shows if a booking is final. Double click on the list or select Booking Editor from the toolbar or File-menu to edit/or add an entry.

New Booking

To create a new booking just select a date in the date box (in the Booking Editor) and fill in the information you have about the booking. To save the new booking click 'Update'.

Edit a Booking

There are two ways to edit a booking. You can select the actual date from the Actual Booking page or you can double-click at an item in the Booking List.

When you have found the booking to be edited; make your changes and click 'Update'.

Delete a Booking

Select the Entry to be deleted in the list and then click on Delete in the toolbar or Edit-menu. You can also delete entries in the Booking Editor by clicking the Delete-button.

Actual Date

If you click the dropdown button at the right of the Actual Date field; a calendar will appear which you can select a date from. You can also select a part of the date (for example the day of the month) and then use the up/down arrow keys to adjust the date.

Menus

Choose a menuitem that you want to get more help on.

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Import from Textfile

Music Label™ 99 allows you to import a database from a textfile, but you must check your textfile before the import! When you do this remember these important things:

- The unique number on each cd can ONLY be 13 characters long! If you exceed this limit you are likely to receive an error message saying:
'Key violation'.
Solution: Shorten your catalogue numbers to 13 characters (still with a unique number for each media).
- Make sure that all MEDIA and MUSIC STYLES found in your textfile also are available in the Music Label™ 99 database.
- The 'Key violation' error message occurs when you try to add an entry to the database (from the textfile) with a NR that already exists in your Music Label™ 99 database. The import will be interrupted and you must make the appropriate changes to your textfile and then import it all over again.
- Check 'Exclude first row' to exclude the first row in the textfile when importing. This is very useful when the first row of the textfile is a header.
- Make sure you have a backup of your Music Label™ 99 database before you import anything!!
- If an error occurs during the import all changes to the Music Label™ 99 will be undone.

[More information about backup](#)

For additional help and questions please contact Helpsoft by e-mailing us at:
helpsoft@hotmail.com

Backup

Backing up your database is easy! The only thing you have to do is to select Backup/Restore from the File-menu. Type a path into the path-field and click at the Backup-button. Your database is now backup'ed!

To restore the backup copy just select the backup path and click the Restore-button.

Manual backup (not recommended)

You can backup your database manually too but we recommend you to use the Backup function.

However, if you want to do the work yourself; copy all the files in the following folder:

\Program Files\Borland\Common Files\Bde

...with the following extensions:

*.db, *.px, *.val

...to the desired backup destination (a floppy disk, a zip file, another directory or something like that).

To restore the backup copies simply copy the files back to the old directory.

Export to Textfile

The export function is used to export the vital information from your Music Label™ 99 database to textfiles. By checking the tables you would like to export and then clicking the 'Export'-button; the selected tables will be formatted and exported to the path specified in the path textfield.

Note that the format used by Music Label™ is tab-separated-fields (one per row).

Upgrade Database

If you have used a previous version of Music Label™ you MUST upgrade your database to make it work with Music Label™ 99. The program won't run if you just replace the new tables with your old ones.

The upgrade is easily made though. You only have to do three things.

- 1 Choose if you are upgrading from Music Label™ 97 or Music Label™ 98.
- 2 Choose the location where you have placed your backup copies of the old database. You do this by selecting the 'media.db'-file. Note that you must select the path to the backup copies and NOT the new database provided by Music Label™ 99.
- 3 Click the Upgrade-button to start the automatic upgrade. Depending on the size of your database the completion-time may vary.

If any problems occur during the upgrade; contact Helpsoft and describe the problem as detailed as you can. Include the error-message and the current Table Name etc.

The upgrade function has been heavily beta-tested so there shouldn't be any problems with it.

Print

You have three choices when you want to print. You can choose to print one of the predesigned reports, you can print a schedule that you have made and you can print a single entry.

When you have made your choice, what to print, you must choose a report (or schedule) from the list. You can also set the number of copies you want to send to the printer.

There is also a possibility to filter the predesigned reports. This can be done by clicking the 'Filter' button.

When you have selected a report (or schedule) the Layout of the current report will appear in the Layoutbox at the bottom of the window.

A great feature in Music Label is that you will always get a preview of the report (or schedule) before you print it. This preview window appears when you click the 'Print' button. The preview window gives you the opportunity to print the report or save it to a file (Word, Excel, HTML, Ascii, RTF, etc). This is a very powerful feature, you can save the full report and load it in your favourite wordprocessor, browser etc. The tree-view of the preview window can easily be turned on/off by clicking the tree-view button.

Note that you can skip the preview by unchecking the 'Preview Report'-checkbox.

[More information on filtering reports](#)

Print Setup

The Print Setup function gives you the ability to select which printer you want to send the report to and which paper format you use, and so on.

Exit

Use Exit to quit Music Label™ 99 and return to Windows.

Edit Status

The Edit Status screen works exactly as the other edit-screens; you can add and remove status posts by using the 'Add'- and 'Remove'-button.

The status-field can used for any of your needs. For example, shops might wanna set a status to each entry, if it is in stock or not. But you can use this field for practically anything you desire.

Insurance Info

If you have a special insurance for your collection (e.g. a DJ insurance) you can store all information about it here.

The 'Insurance Company Data' section contains data about the insurance company you use and the 'Insurance Data' section contains data about the insurance that covers your collection. You can also store a photo of your collection by specifying the path in the 'Collection Photo'-field.

Note that Music Label™ is the best source you can have if something would happen to your collection. Future updates of Music Label™ will have even more insurance functions.

Edit Artist Data

This function lets you add data about each artist and can be displayed when viewing lists. If data is available for the currently selected artist in the lists a 'Data' button will appear. This feature is very appreciated by dj's and by many collectors too.

Now some help about how to use this feature:

Adding and Editing Data about an Artist

You can add data about any artist featured in the entry table (any artist with it's own record in your collection). To add or edit data about an artist just select the artist from the 'Artist' list at the top of the window then add the data you know about the artist in the 'Data About the Current Artist' field.

There is also a possibility for you to add a link to the artists homepage on the internet. Just type the address into the 'Web Site' field. You can try the link by clicking the button next to the field.

If you have got a scanned '.BMP' picture of the artist type the path to it in the 'Picture File' field (or browse to it by clicking the left button next to the field). Preview the picture by clicking the right button next to the field.

When you are done click Save to store the added/edited data.

Deleting Data about an Artist

To delete the data about a specific artist; just select the artist from the 'Artist' list and then click the 'Delete' button to delete the current artist data.

Record Label Info

If you need easy access to which artists lies on which labels; this is the function for you. By clicking at a label in the list all artists on the selected label will appear. The 'Media Count'-column shows the number of records the artist has released on this label.

CD Controller

The CD Controller is a simple control unit for your audio CD's. It will let you play, pause, rewind and fast forward the tracks on your audio CD's. Data about the current track such as Artist, Track Title etc, is only displayed if an entry is associated with the current CD. The CD Controller will always stay on top, so it can easily be reached.

Note that you can double-click at the CD Controller to minimize or maximize it.

SACD (Stand Alone CD Controller)

Version 5.0 includes a standalone CD Controller that can be used for playing CD's without having to start all of Music Label 99.

[How to make SACD your default CD-player](#)

Mail Reminder

This function is used to mail a reminder-note to a person who has lend records from you and now you kind of want them back.

To automatically select a person and put the lend records into the message click at the 'To...'-button. A list containing all persons who have lend a record from you will appear. Select the desired person and click OK. Now a message will appear containing all the records that the selected person have borrowed from you. Edit the message and add your name to it, fill in the Connection information and click the 'Send'-button to send the mail.

Note that a person must have an e-mail address to appear in the list of persons that have lend records. You can edit the e-mail address of a person in the 'Lend Macro' screen.

[Edit Lend Macro](#)

Randomize

This is a rather cool feature, it enables you to randomly display one track. For example if you'd like to randomly get a track with a rating of minimum 4 then just check 'Minimum Rating' and set it to 4. Then just click OK and a track with at least 4 in rating will be displayed...

It also possible to randomly get a track from a specific music style by checking 'Specific Music Style' and the choosing one from the list. Then just click OK.

A third possibility is to only show tracks from a specific range of years. This can be done by checking 'Range of Years' and then editing 'From' or 'To' (or both). Then click OK.

It's also possible to mix these three and randomly get a track with (for example) at least 3 in rating from the Blues music style, released before 1990.

By not checking any of the above you can randomly get any track from the entire track table.

Cool Features

This chapter shows you some cool features that you might not know about Music Label™ 99. Hopefully some of these features will help you. Most of the information below is mentioned in other chapters of this helpfile but I thought it would be a good move to put them all here, so that you can easily take advantage of them without having to read the whole helpfile.

General

- Right-click menus are available in most lists. It contains the mostly used functions.
- You can always use the right mouse-button to copy, cut and paste data in data-fields.
- Double-click at the CD Controller to minimize/ maximize
- Uncheck the deejay-, multimedia- and lyric functions (in the options-screen) if you do not use them. This will save you some disk space.
- You can double-click at list items in most lists instead of clicking at an item and then clicking a specific button.
- You can resize the columns of all lists by holding the left mousebutton down and dragging the corners of the columns.
- You can move the columns of a list to make them appear in another order. To do this hold the left mousebutton down and drag the header to its new position. Note that the new position won't be shown until you release the mousebutton.
- Hold the mousepointer over the insurance-field in the Statistics-screen to see the percentage of the insurance that is used.
- In the 'Mix' field of the Track Editor click at the right mouse-button to display a list of common words. To speed up data entry even more; learn the CTRL combinations. For example press CTRL-E followed by CTRL-M to write "Extended Mix" with two keystrokes instead of twelve! This is a real time saver...

Data input

- If 'Single' or 'Maxi' is found in the Media-field when adding tracks; special single-intelligence will be used in the Track Editor.
- In the dropdownbox-fields you can enter the first letters of the field and then press the 'down arrow'-key to make a search.
- To enter tracks & records fast do not use the mouse. Instead press Alt-S to save each track. When all tracks are saved use Shift-Tab to get to the 'Close'-button. Then press 'Return'. Now the focus automatically moves to the 'New Entry'-button. Press 'Return' again and keep adding your records this way.

How Do I...?

How do I import data from previous versions?

Before you apply an update to Music Label™ 99 you must backup your database. When this is done install the new version of Music Label 99. Proceed to the backup screen, fill in the path-field and click restore.

If you are upgrading from Music Label 97 or 98 use Upgrade Database-function instead of Restore.

[More information on backing up the database](#)

How do I Save my Reports so that I can view them in Word?

Well, just print the desired report and when the preview window appears click the button with an arrow pointing into an envelope. A dialog will appear where you can choose lots of different formats to save your report in, for example Word, Excel, HTML, Ascii, RTF and so on.

How do I use AutoComple in the 'Record Label'-field?

AutoComplete is featured in both the 'Record Label'-field and the 'Artist'-field. All you need to do to make it work is to bring up the options-window. Then check: AutoComplete for all Collections.

If you want extended functionality in the 'Artist'-field you must check the second box too.

How do I filter my Reports?

Choose 'Print...' from the File-menu. Then choose the report you want to print. When you have chosen a report click at the 'Filter' button. A new window will appear and you can edit the filter. Next time you print a report the filter will be used.

[More information on filtering reports](#)

How do I query the CDDB?

First of all you need to be connected to the internet. If you are read the following instructions:

[More information on the CDDB](#)

How do I manage a loan?

Use the View Manager when someone lends a record from you and use the Loan Return function when someone returns a record.

[More information on Lending](#)

Support

If you have any trouble installing or running Music Label™ 99 e-mail Helpsoft at:

helpsoft@hotmail.com

...or by regular mail at:

Helpsoft
c/o Johan Petersson
Bygatan 7
S-575 39 EKSJO
SWEDEN

Please include the following information in your mail:

- Music Label™ version number and build (can be found in the About-screen)
- Windows version (95, 98, NT3.51, NT4 or Windows 2000)
- A detailed description about what happens when the error occurs

The following page may have the help you need so check it out before you write us:

[How do I...?](#)

You can also check out our online support page on the internet:

<http://freeweb.digiweb.com/music/musiclabel/support.htm>

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About Music Label™ and Helpsoft

Helpsoft has been creating utility products since 1989. Back then we made products for the Atari. Music Label™ is the first PC product from us and version 1.0 reached the first customers in 1994. When version 1.5 was released six months later it contained more than 50 improvements. The users really liked the product so we kept on coding and one year later Music Label™ 2.0 shipped.

Late 1996 we decided that we had to create a Windows 95/NT version using 32-bit architecture to improve the performance, so we did. The first beta was released march 1, 1997. Two more betas were released before the final version shipped on april 23, 1997. Music Label™ 97 had finally reached the market!

Version 3.1 shipped august 14, 1997 including many improvements suggested by our users. Version 3.2 (released in october 1997) had even more suggestions implemented together with the backup function and the dj booking feature.

With Music Label™ 98 our goal was to create the ultimate CD organizer, since we have listened to users for 4 years now. And since it included CD recognition and CDDB support; we thought that we had succeeded. But that was far from the truth. In the summer of '98 we started to create a new version after listening to our users needs and this (v5.0) is what we came up with. A more integrated and standardized interface with several new functions.

Of course we are not satisfied yet... We will keep improving our product as long as we receive positive comments and suggestions from all of you collectors...

We hope that you will like this product as much as the previous versions and even better. The responses we have gotten so far have been positive! Remember that all suggestions are reviewed and if we think they are good they will be included in future versions, so please keep sending us comments and suggestions.

Finally I would like to thank all the registered users worldwide; you keep us in business! Thank you very much...

I hope you have visited our Music Label webiste (opened in June 1998) at:

<http://freeweb.digiweb.com/music/musiclabel>

Johan Petersson
Helpsoft

Thanks to

There are many people I would like to thank and I will probably forget someone and if I have: sorry! First of all I would like to thank all registered users of Music Label; if it wasn't for you there would be no Music Label today. I have put so much time into this project so it wouldn't be worth it if it wasn't for you! Thanks!!

Special thanks also go out to the people at ARO Systems and the people behind the CDDB (T.Kan and S.Scherf). ZDNet (D.Crowell) and C|Net is also worth a big up due to the high download rate and fast service! The people behind MyDesktop Network (M.Haymann) and SoftSeek are also worth a big thank you... Keep up the good work!

I would also like to thank Å.Bilsteen, H.Petersson, G.Hafström, T.Darius, G.Andersson and all other people who have helped me and given me suggestions.

Entry Editor for Classical Music

The 'Entry Editor for Classical Music' works exactly like the usual Entry Editor except you can't choose music style (always classical). The Artist field is also changed to Composer.

[More information about the Entry Editor](#)

Adding and editing tracks differs in the way that there are different fields, but they work the same.

[Adding and editing Classical Tracks](#)

Track Editor for Classical Music

The Classical Track Editor works just the same as the Track Editor, the only thing that differs are the fields that can be edited.

Field Explanations

Composer - Name of the track composer

Conductor - Name of the conductor

Track Title - The name of the current track

Orchestra - The orchestra that is playing

Recorded - The date when the track was recorded

Choir - The choir that is singing on the current track

Choir Director - The name of the choir director

Soloist(s) - The names of the soloists singing on this track

Lyrics Sample - Part of the lyrics.

